Advanced, Flexible & Easy to Use Document Managers
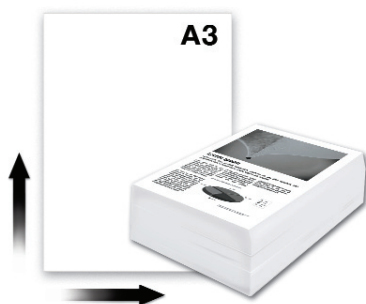
Aficio™ 3025/3030

Customise & Meet your Every Need

Would you like to cut down the costs of your normal document handling processes and at the same time speed up your entire workflow? To make this happen, you need the right tools. The new Aficio™3025/3030 are highly advanced document management systems that combine multiple functionalities to streamline your workflow. Whether you need a basic walk-up copier or a full suite of multifunctional capabilities, these systems can be customised at your command. You obtain exactly the tools you require to reach your goals. In addition, you obtain the leading-edge strengths Ricoh stands for: easy operation and maintenance, high speeds, advanced security and state-of-the-art printing, scanning and distribution possibilities. With the Aficio™3025/3030, you can meet any challenge, future wishes taken into account.
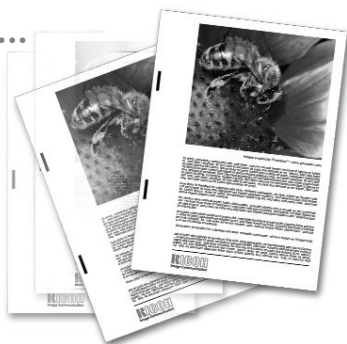
Streamline your Entire Workflow

PC

How can you improve your workflow, make it smoother and more productive? The Aficio™3025/3030 provide inventive answers to the challenges you face in the office. With advanced functionalities and excellent speeds to name but a few, you obtain world-class power in a small package.

Fax

A3

User Friendly Multi Page Input

To copy or scan large jobs and documents up to A3 size in one run, the Aficio™3025/3030 boast a fast feeding 50-sheet ARDF. Books and magazines, on the other hand, can be copied straight from the platen glass.

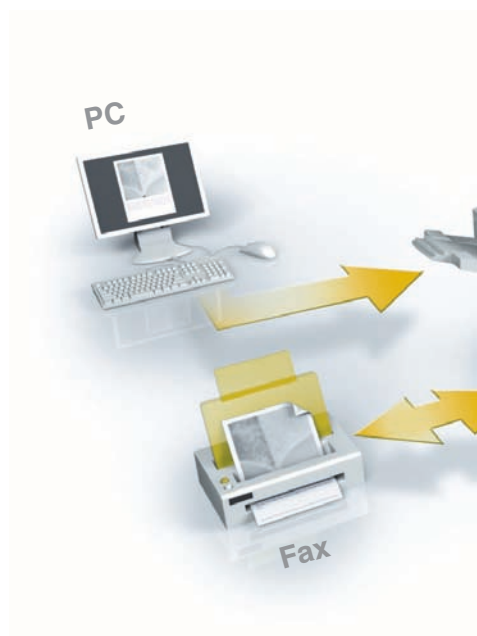**500** sheets

500 sheets

The Finishing Touch

To keep your document creation in house and save time and costs, the Aficio™3025/3030 can be equipped with one out of two finishers for professional looking output.

2,000 sheets

5

Continuous Operation

Large print or copy jobs are easily taken care of by the systems' impressive maximum paper capacity of 3,100 sheets. Refills are down to an absolute minimum. As the systems alert you in case paper or toner run out, you keep a constant status overview of your network devices.

The image on these pages is not a real photograph and slight differences in detail might appear.

E-mail

Folder

Outgoing Faxes from your PC

Via the LAN fax function, you can send fax messages directly from your own PC. This saves time and results in better output quality at the receiving end. To reduce the distribution of printed faxes, faxes can also be forwarded by e-mail.

Incoming Faxes on your PC

Digitise your fax workflow and efficiency is yours. Converted into TIFF files, inbound faxes can be easily transmitted via the local network or forwarded to any e-mail address. As a result, the fax operator's work is minimised.

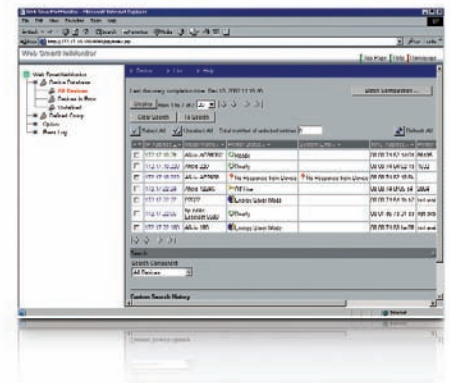## Fax/E-mail Address Book Maintenance

You can register and maintain your fax/e-mail address book (LDAP) in the Hard Disk Drive (HDD) directly from the operation panel or through Web SmartDeviceMonitor™/Web Image Monitor. New contacts can be added, address data can be organised or the entire address book can be exported.

Straightforward Operation

The Aficio™3025/3030 stand for efficient document handling. The systems' large LCD touch screen intuitively guides you through all copy, print, fax and scan jobs. In fact, all of Ricoh's multifunctional devices are operated in the same way: if you can use one system, the others present no surprises.

Advanced Device Monitoring

Using Web SmartDeviceMonitor™, the status of networked peripherals can be monitored and checked through web browsers. Additionally, IT managers and network administrators can set user privileges, obtain complete job statistics and restrict usage.
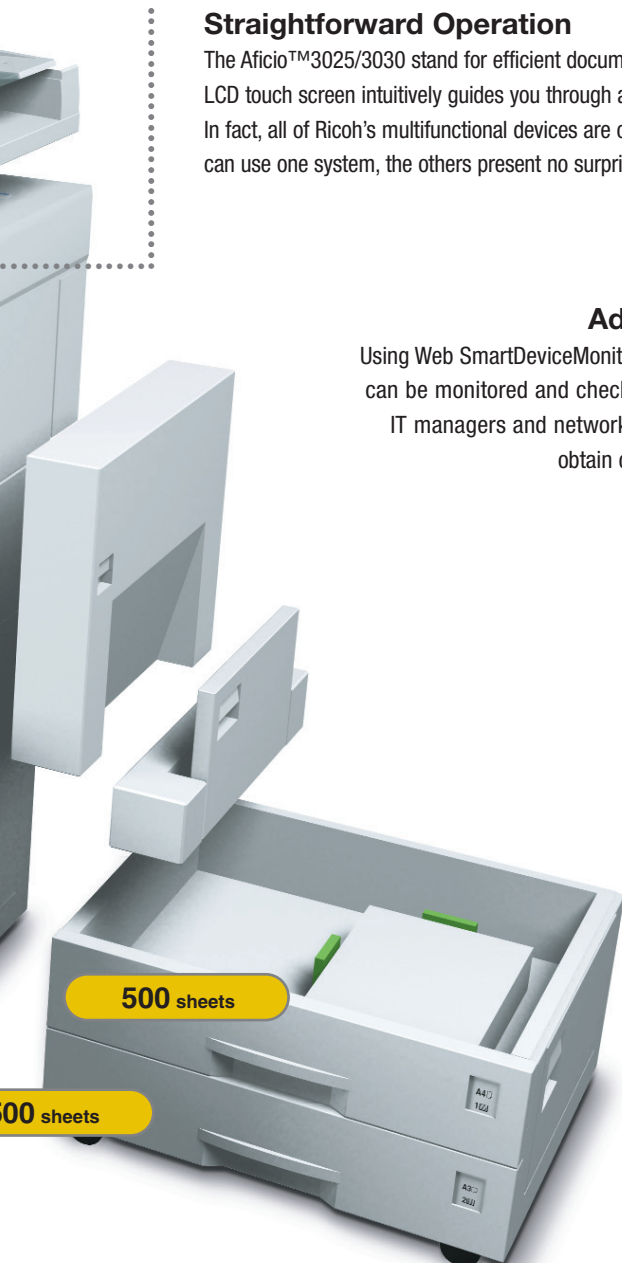
Excellent Network Connectivity

The Aficio™3025/3030 suit virtually any network environment. A NIB and USB interface come standard embedded in the printer controller board. For optimum connectivity, FireWire (IEEE 1394), Bluetooth, Wireless LAN and bi-directional IEEE 1284 are optionally available.

500 sheets

500 sheets

Our Earth, Our Tomorrow

Like all Ricoh products, the Aficio™3025/3030 reflect Ricoh's commitment to the environment with the usage of toxic free materials (prohibiting lead, chromium, cadmium, as well as PVC)*. Low energy toner production adds to their environment conscious design. Significant energy savings are obtained thanks to advanced new power saving modes.

* In compliance with EU directive on Restriction of Hazardous Substances (RoHS, effective from July 2006).

Intelligent Information Processing

How can you cut costs while improving your document handling? With developments in the field of communication and document management increasing day by day, you need a progressive solution. Combining the right hardware with the latest software, the Aficio™3025/3030 fit in seamlessly. Minimum investment, maximum return on it.

Prevent a huge e-mail inbox and enjoy the opportunity to download files at a later time: 'scan to URL' allows you, as receiver, to check the e-mail and decide whether and when to download the file.

Fast & Powerful

Current office demands are increasing. Imagine having a copy device that matches your current needs and accommodates future growth? With speeds of 25/30 pages per minute equaling duplex speeds, no valuable time is wasted. Warm up is incredibly fast too at 12 seconds while your first copy is in the output tray in 4.4 seconds.

Custom Made

Expanding your system with a printer/scanner unit, a fax module, finishers, extra paper trays, software packages… basically anything is possible. Simply build your customised system around your workflow to suit your precise document processing needs. Should you require extra functionality at a certain point, capabilities can easily be added.

Advanced Printing

How easy would it be if you could be assured that when you print confidential documents, they stay secret? Locked Print™ makes sure the machine keeps your document until you release it with your password. To avoid prints being left on the tray and eliminate paper waste, the Hold Print function is very helpful. Should you choose the systems' Adobe® PostScript® 3™ option, you obtain PDF Direct Print, a handy tool to reduce network traffic and increase total productivity.

Handy Workflow Tools

To be able to handle your document workflow professionally, several document management utilities are available. You can store frequently used copy, print, fax and scan documents on the machine's document server for re-use. Using DeskTopBinder™ Lite, you can merge documents of different formats into one file and view, print and re-distribute it all digitally.

Efficient Document Distribution

For a well-structured document workflow, distribution tools have become necessary. If you need to send digitised files, 'scan to e-mail' is available. Should you need to send large files, you can do so via 'scan to folder' and send up to 2 GB. As third option, 'scan to URL' allows you, as receiver, to check the e-mail and decide whether and when to download the file. This prevents a huge e-mail inbox and offers the opportunity to download files at a later time.

Safeguard Access & Information

As office products have turned into advanced network devices, security threats have become a major concern. The Aficio™3025/3030 offer Windows® authentication which allows a user with access to the regular network, to also access the MFP. Other authentication methods have been developed to suit any network environment. To safeguard the data on the Hard Disk Drive, a Data Overwrite Security function is applicable. This unit ensures the hidden temporary data is overwritten with random data after completion of a job. Any security threat will be eliminated!

8:00 am

4:30 pm

6:00 pm

HOLD!

The Aficio™3025/3030 can hold print jobs you send during the day together with their settings. You simply release them on the device at a convenient time. As a 'virtual mailbox', this function prevents mixed-up output and keeps your prints confidential.

Aficio™ 3025/3030

Specifications

COPIER

Copying process:	Twin laser beam scanning & electro photographic printing	
CPU:	RM7035C-466 466 MHz	
Copy speed:	25/30 copies per minute	
Resolution:	600 dpi	
Multiple copy:	Up to 999	
Warm up time:	12 seconds	
First output speed:	4.4 seconds	
Zoom:	25 - 400% (in 1% steps)	
Memory:	Standard:	128 MB
	Maximum: 384 MB + 20 GB Hard Disk Drive	
Paper input capacity:	Standard:	2 x 500-sheet paper trays
	Maximum:	3,100 sheets
Paper output capacity:	Standard:	500 sheets
	Maximum:	1,625 sheets
Paper size:	A6 - A3	
Paper weight:	Paper tray 1:	60 - 105 g/m^2
	Paper tray 2/bypass tray:	52 - 157 g/m^2
	Duplex tray:	64 - 105 g/m^2
Dimensions (W x D x H):	550 x 604 x 980 mm	
Weight:	Less than 62 kg	
Power source:	220 - 240 V, 50/60 Hz	
Power consumption:	Operation:	Maximum 1.32 kW
	Energy saver mode:	Less than 120 W
	Auto Off mode:	Less than 7.5 W

PRINTER/SCANNER (option)

Printer

Print speed:	25/30 prints per minute	
Printer language:	Standard:	PCL5e, PCL6, RPCS™
	Option:	Adobe® PostScript® 3™
Resolution:	Maximum 600 x 600 dpi (2,400 dpi equivalent x 600 dpi with smoothing)	
Interface:	Standard:	USB 2.0
		Ethernet 10 base-T/100 base-TX
	Option:	Bi-directional IEEE 1284
		FireWire (IEEE 1394)
		Wireless LAN (IEEE 802.11b)
		Bluetooth
Memory:	384 MB + 20 GB Hard Disk Drive	
Network protocol:	TCP/IP, IPX/SPX, SMB, AppleTalk	
Supported environments:	Windows® 95/98/Me/NT4.0/2000/XP/ Server 2003	
	Novell® NetWare® 3.12/3.2/4.1 4.11/5.0/5.1/6/6.5	
	UNIX Sun® Solaris 2.6/7/8/9/10	
	HP-UX 10.x/11.x/11iv1/11i	
	SCO OpenServer 5.0.6/5.0.7	
	RedHat® Linux 6.x/7.x/8.x/9.x/Enterprise	
	IBM® AIX v4.3/5L v5.1/5L v5.2/5.3	
	Macintosh 8.6 or later (OS X Classic)	
	Macintosh X v10.1 or later (native mode)	

Scanner

Scan speed:	Maximum 52 originals per minute (MH, A4/LEF)	
Resolution:	Maximum 600 dpi (TWAIN: 1,200 dpi)	
Original size:	A5 - A3	
Output formats:	PDF/JPEG/TIFF	
Bundled drivers:	Network TWAIN	
Scan to e-mail:	SMTP, TCP/IP	
Destination addresses:	Maximum 500 per job	
Stored destination addresses:	Maximum 2,000	
Address book:	Via LDAP or locally on Hard Disk Drive	
Scan to folder:	SMB, FTP, NCP protocol (with login security)	
Destination:	Maximum 50 folders per job	

Software*

SmartDeviceMonitor™, Web SmartDeviceMonitor™
Web Image Monitor, DeskTopBinder™ Lite
* Bundled with printer/scanner option.

FAX (option)

Circuit:	PSTN, PBX	
Compatibility:	ITU-T (CCITT) G3, additional G3 option	
	ITU-T (T.37) Internet Fax	
	ITU-T (T.38) IP Fax	
Modem speed:	Maximum 33.6 Kbps	
Resolution:	Standard/detail:	200 x 100/200 dpi
	Superfine:	400 x 400 dpi (option)
Compression method:	MH, MR, MMR, JBIG	
Scanning speed:	Less than 0.56 seconds (200 x 100/200 dpi, A4/SEF)	
Memory:	Standard:	12 MB
	Maximum:	44 MB
Memory backup:	Yes	

OTHER OPTIONS

Platen cover, 50-sheet Automatic Reverse Document Feeder, 100-sheet multi-bypass tray, 2 x 500-sheet paper trays, 2,000-sheet large capacity tray, 125-sheet one-bin tray, 500-sheet finisher (1 position stapling), 1,000-sheet finisher (3 position stapling), Shift sort tray, Duplex unit, 20 GB Hard Disk Drive, 2nd Super G3 port, Adobe® PostScript® 3™, Wireless LAN (IEEE 802.11b), Bluetooth, FireWire (IEEE 1394), Bi-directional IEEE 1284, Data Overwrite Security Unit, Copy Data Security Unit, File Format Converter, User Account Enhance Unit, Browser Unit, VM Card, Key Counter Bracket, PI Board, Professional software solutions

For availability of models, optional apparatus and software, please consult your local Ricoh supplier.

RICOH
Image Communication

For more information, please contact:

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